# ! lendinvest



For intermediaries only

# Buy-to-Let criteria guide

Lending criteria and property requirements for our Buy-to-Let products

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# Introduction

Welcome to our Buy-to-Let lending criteria. Inside you will find the essential requirements before we lend to your clients.

There is information to help you through the application process and contact details for our experienced Business Development Managers.

Our Buy-to-Let products are available through intermediaries only and this document should be used by them.



# Contents

Key features  Highlights, property types, borrower types, interest coverage ratios (ICR) and application requirements	04 →
Borrower criteria Our individual and coporate credit profile	07 →
General requirements  Loan limits, rules for deposits and gifted deposits	09 →
Individual borrower requirements Our individual credit profiles, sector experience requirements and more	11 →
Corporate borrower requirements  Company requirements, transfers of ownership requirements and corporate credit profiles	13 →
Portfolio landlord requirements  How we approach assessing portfolio landlords and their background portfolios	15 →
Property types Properties we will lend on	17 →
Property criteria  Details about property requirements for our Buy-to-Let products	19 →
HMO/MUFB criteria  Details about property requirements for HMOs and MUFB	20 →
Product switch guide Our offer when your client's Buy-to-Let fixed rate comes to an end	

# **Buy-to-Let**

# **Key features**

- Interest coverage ratio (ICR) assessed at 5.5% (or at the pay rate for a 5-year fixedrate product) utilising the Market Rental valuation
- Free Title Insurance applied to standard property and small House in Multiple Occupation (HMO) remortgage cases (subject to qualification)
- Flexible underwriting for portfolio landlords and no limits on portfolio sizes
- Support for providing property portfolio information. This can be in any form, provided it details the minimum required information
- · Easy-to-use online Broker Portal
- · Use of Open Banking
- · Access to underwriters.

# Acceptable property types

- ✓ Houses
- ✓ Flats
- Maisonettes
- ✓ Apartments
- ✓ HMOs
- New-build houses and flats
- ✓ MUFB
- ✓ Flats in blocks up to 5 storeys
- ✓ High-rise flats up to 10 storeys (by referral to your BDM only)<sup>1</sup>
- Ex-local authority flats considered<sup>2</sup>

# **Borrower types**

- UK individuals, limited companies and limited liability partnerships only.
- Company Standard Industrial Classification (SIC) code must relate to property management, investment or development.
- New Special Purpose Vehicles (SPVs) are accepted.

<sup>1</sup>Subject to market conditions and they must have a lift if over 4 storeys (accepted in Greater London only).

<sup>2</sup>If in a privately owned block.

# Interest coverage ratios and assessment rates

Applicant	Single properties	HMO/MUFB
Basic-rate taxpayer (20%)	125%	130%
Limited company or LLP	125%	130%
Higher-rate taxpayer (40%)	140%	145%
Additional-rate taxpayer (45%)	140%	145%

# **Application submission requirements**

At the time of submission a signed application must be accompanied by the

# following:

- 1. Payment of the valuation fee/Admin fee, which is non-refundable
- 2. A full portfolio schedule (for portfolio landlords)
- 3. The latest tax year's SA302 tax assessment and tax overview for each applicant
- 4. Evidence of deposit, if the case is a purchase transaction
- 5. Bank statement from the account the direct debit will be drawn from.
- 6. If permission is given by the applicant, ideally we would like permission for Open Banking

Detailed submission guidance is <u>available here</u>.



# Buy-to-Let criteria

# Borrower criteria



# Individual credit profile

#### **RESIDENTIAL STATUS**

Must have 3-year residential history and a permanent right to reside in the UK.

#### **DEFAULTS (UNSECURED FACILITIES)**

None in 5 years.

# BANKRUPTCY/INDIVIDUAL VOLUNTARY ARRANGEMENT

None.

#### COUNTY COURT JUDGMENTS (CCJS)

None in 3 years, All CCJs regardless of amount and date must be satisfied.

#### REPOSSESSION

None.

## **DEBT MANAGEMENT PROGRAMME**

None.

### MISSED MORTGAGE/SECURED PAYMENTS

None in 3 years.

## UNSECURED ARREARS (COMMS NOT INCLUDED)

No more than worst status 2 in the past 3 years.

## CRIMINAL CONVICTIONS

If an applicant has declared a minor driving offence, the application can proceed.

A conviction other than that classed as a dishonesty offence can be considered at the underwriter's discretion if the rehabilitation period has expired.

## PAYMENT HOLIDAYS

We will consider these on a case by case basis, however for us to consider, it will be mandatory for the client to inform us upfront and that the customer authorises access to Open Banking.

# Corporate credit profile

#### **RESIDENTIAL STATUS**

Must have 3-year residential history and a permanent right to reside in the UK.

#### **DEFAULTS (UNSECURED FACILITIES)**

None in 5 years.

#### **COUNTY COURT JUDGMENTS (CCJS)**

None in 3 years, All CCJs regardless of amount and date must be satisfied.

#### MISSED MORTGAGE/SECURED PAYMENTS

None in 3 years.

#### UNSECURED ARREARS (COMMS NOT INCLUDED)

No more than worst status 2 in the past 3 years.

#### REPOSSESSION

None.

### **DEBT MANAGEMENT PROGRAMME**

None.

## **BANKRUPTCY**

None.

# ADMINISTRATIONS/ LIQUIDATIONS/ RECEIVERSHIP

None in 6 years.

## PAYMENT HOLIDAYS

We will consider these on a case by case basis, however for us to consider, it will be mandatory for the client to inform us upfront and that the customer authorises access to Open Banking.

# Individual credit profile

#### **RESIDENTIAL STATUS**

Must have 3-year residential history and a permanent right to reside in the UK.

#### **DEFAULTS**

None in the last 12 months, 2 in the last 24 months.

#### COUNTY COURT JUDGMENTS (CCJS)

Nil (1 year history).

One (2 year history up to a maximum value of £5,000 which must be satisfied prior to loan completion). All CCJs regardless of amount and date must be satisfied.

#### REPOSSESSION

None.

#### **DEBT MANAGEMENT PROGRAMME**

None.

## MISSED MORTGAGE/SECURED PAYMENTS

None in the last 12 months, 1 in the last 36 months.

## **UNSECURED ARREARS**

Not counted.

## BANKRUPTCY/IVA

None.

## **CRIMINAL CONVICTIONS**

If an applicant has declared a minor driving offence, the application can proceed.  $% \label{eq:control_eq}$ 

A conviction other than that classed as a dishonesty offence can be considered at the underwriter's discretion if the rehabilitation period has expired.

## PAYMENT HOLIDAYS

We will consider these on a case by case basis, however for us to consider, it will be mandatory for the client to inform us upfront and that the customer authorises access to Open Banking.

# Corporate credit profile

#### **DEFAULTS (UNSECURED FACILITIES)**

None in the last 12 months, 2 in the last 24 months.

#### COUNTY COURT JUDGMENTS (CCJS)

Nil (1 year history).

One (2 year history up to a maximum value of £5,000 which must be satisfied prior to loan completion).

All CCJs regardless of amount and date must be satisfied.

#### MISSED MORTGAGE/SECURED PAYMENTS

None in the last 12 months, 1 in the last 36 months.

#### **UNSECURED ARREARS**

Not counted.

#### REPOSSESSION

None.

## **DEBT MANAGEMENT PROGRAMME**

None.

# BANKRUPTCY

None.

## CRIMINAL CONVICTIONS

Not permitted unless relating to motoring offences. Other minor offences may be considered at the underwriter's discretion.

# ADMINISTRATIONS/ LIQUIDATIONS/ RECEIVERSHIP

None in 6 years.

#### **PAYMENT HOLIDAYS**

We will consider these on a case by case basis, however for us to consider, it will be mandatory for the client to inform us upfront and that the customer authorises access to Open Banking.

# General requirements

REGIONS	England, Wales and Scotland
TERM	7 - 30 years
PROPERTY TYPE	Residential only
PROPERTY SECURITY	First charge only
REPAYMENT	Interest only
PAYMENT METHOD	Direct debit only

# Maximum loan/Loan-to-value (LTV)

Based upon the lower of the purchase price or market value. If the security property was purchased within the last 6 months, we will normally lend on the original purchase price.

LTV	Up to 60%	Up to 65%	Up to 70%	Up to 75%
Standard property	-	£1M	£1M	£1M
Small HMO	-	£1M	£1M	£1M
Large HMO	-	£1.5M	£1.5M	-
MUFB	-	£3M	£2M	-

# Loan purpose

Our loans can be used to purchase or remortgage.

If remortgaging, a valid explanation is required if the property has been owned for less than 6 months, unless this is a transition from another of our products. Remortgaging from existing Bridging Finance will be considered.

We permit additional capital raising but it must be fully declared and explained.

# Deposit

On all purchase cases the source of deposit must be disclosed and must have originated from within the UK. We will request evidence of the deposit.

If a limited company is purchasing the property from individual director(s) and the full share capital of the limited company is in exactly the same name as the property - then the existing equity is acceptable as the deposit in the form of a director's loan account.

# Gifted deposit

## Personal applications

Gifted deposits are acceptable excluding First Time Landlords (FTL). A FTL will require a minimum 10% contribution from personal funds.

Gifted deposits can only be accepted from an immediate relative, full details of whom must be disclosed.

- The identification of the person(s) gifting the deposit must be satisfactorily established
- Appropriate deed of gift indemnity insurance will be required
- Only on-shore funds may be used

Inter-family sales: A 10% personal contribution is required

## **Limited Companies**

Acceptable without a customer contribution when the following are in place and verified

- Directors Ioan
- Intercompany loans
- Business savings
- Inter-family sales: A 10% personal contribution is required

# Offers

Buy-to-Let offers remain valid for 90 days from the date of the formal offer. If an offer needs to be reissued after expiry this may alter the amount of the loan and be subject to additional underwriting.



# Individual borrower requirements

MAX NUMBER OF APPLICANTS

MINIMUM AGE

MAXIMUM AGE

2

21

85 (at end of term)

ADDRESS VERIFICATION An electronic verification check will be done through Equifax. If this check fails, you will need to supply a certified utility bill, bank statement or tax demand dated within the last 3 months. We can accept a drivers licence if it isn't being used as ID verification.

DIRECT DEBT
MANDATE
VERIFICATION

If we are unable to verify the applicant's bank account we will require a bank statement or bank 'Welcome Letter' dated in the last three months confirming the account details.

**EMPLOYMENT** 

The underwriter can apply discretion to the minimum time in the current job, taking into account employment history, probation status and proposed exit.

Applicants/ shareholders/ directors should be registered for UK tax and sources of income should be within the UK.

IDENTITY
VERIFICATION

We will ask the borrower to verify their identity via the Jumio platform. They will be required to take and upload a selfie and a photo of their identification. If this check fails, you will need to follow the instructions from our <u>Identity</u> Documents list.

MORTGAGE HISTORY Where a 36-month mortgage history is not available on the credit searches we will require mortgage statements to verify satisfactory conduct. We can check these manually or through Open Banking, if permission is given by the applicant.

# MARGINAL TAX RATE

All borrowers must disclose details of their marginal tax rate to enable the correct ICR to be applied.

# INCOME **VERIFICATION**

Applicants are required to demonstrate they have sufficient income to cover their full personal and Buy-to-Let expenditure, including any potential property void periods. This can be done manually or through Open Banking, if permission is given by the applicant. Your underwriter will advise you if this is necessary. Acceptable income evidence should be one (or a combination) of the following:

- · latest 3 months' payslip
- latest SA302 (HMRC) tax assessment and tax overview.
- latest Signed Accounts

First Time Landlords, defined as being landlords with less than 12 months experience, are required to demonstrate a minimum income of £30,000 and must own residential property for at least 6 months.

# **SECTOR EXPERIENCE**

## **Experienced Landlord - Standard Residential**

A borrower will be defined as an experienced Landlord if at least one party to the loan has held at least 1 or more BTL properties for at least 12 months.

## First time landlords

Loans up to a maximum of 75% LTV subject to the following criteria:

- No missed mortgage payments
- Must own residential property for at least 6 months.
- Minimum income £30000
- No adverse credit
- Property type that is acceptable single residential properties and Small
- Not acceptable student lets, Large HMOs or MUFB

(For sector experience with regard to HMOs, please see page 21)



# Corporate borrower requirements

## **COMPANY ORIGIN**

Only UK Limited Companies and UK Limited Liability Partnerships (LLP) are permitted. SIC code must relate to property management, investment or development. New SPVs are accepted, however no trading businesses. Purchase of company share capital to acquire property is not accepted.

# MAX NUMBER OF **DIRECTORS**

Maximum number of 4 directors/shareholders/members. LLP members must be designated.

# **PERSONAL GUARANTEES**

Full personal guarantees are required from all directors and shareholders who own at least 25% of the equity in the company.

Where there is a shareholder with less than 25% shareholding - or a director who can be defined as having a significant controlling role in the business - we will require personal guarantees and these officers to be added to the application.

# **MULTIPLE APPLICATIONS**

Where multiple applications are made by the same corporate borrower each loan must be in the exact same company name. We reserve the right to require a debenture and floating charge at the underwriter's discretion based upon our total aggregated exposure.

Where individual director(s) have interests and make applications the exposure to Lendinvest must be carefully considered and will be an underwriters decision as to whether a debenture/floating charge is required.

# **GUARANTOR/** DIRECTOR INCOME

Directors must demonstrate they have sufficient income to cover their full personal and Buy-to-Let expenditure. This can include income from employment, self-employment, pensions, investments, and rental or other property income.

Director/shareholder minimum age: 21

Director/shareholder maximum age: 95 (at end of term)

#### **LEGAL ADVICE**

Any applicants via a UK limited company or UK LLP will be assessed on the basis of the strength of the director(s) as if they were applying for lending facilities on a personal basis. A condition of any offer to these entities will be personal guarantors or third-party security providers seeking independent legal advice. In certain cases, we may accept a waiver letter in respect of the independent legal advice from a borrower who is also providing a personal guarantee.

# Transfers of ownership

Any transfer of ownership or equity will be treated as a purchase (NOT remortgage) of the new freehold/leasehold title. This includes cases involving title splits.

In all cases we will append an Offer Condition to seek confirmation that all borrowing parties have obtained their own taxation advice from a qualified accountant.

# INDIVIDUAL TO CORPORATE

The existing equity is acceptable as the deposit in the form of a Director's Loan Account. A transfer at undervalue (including nil value) may be considered, subject to underwriting, only where the current ownership of the property is in exactly the same name as the legal ownership of the company purchasing the asset. For incorporation application(s), where the property is held in personal name(s) and mirrors (exactly) with the same ownership of the SPV, we accept the issuing of shares.

Separate legal representation will be required. Applicants will be liable to pay their own costs.

Does not qualify for any 'free' legals incentive that may be offered from time to time.

# CORPORATE TO CORPORATE (INCLUDING A LLP/SPV)

The existing equity is acceptable as the deposit in the form of a Director's Loan Account. Any transfer of ownership from company to company (including LLP or SPV) must be a purchase at full market value. Issuing new company shares to purchase a property is NOT accepted. Separate legal representation will be required. Applicants will be liable to pay their own costs.

Does not qualify for any 'free' legals incentive that may be offered from time to time

### **TRUSTS**

LendInvest will not lend to trusts or overseas-registered companies.

## TITLE SPLITS

- 1. Separate legal representation
- 2. Underwriter agreement necessary
- 3. Normally treated as a purchase
- 4. Property must be suitable legally and physically
- 5. Charges on part security are not acceptable
- 6. Transfers are at full market value.

# Portfolio landlord requirements

We define portfolio landlords as borrowers who have 4 or more mortgaged buy-to-let properties.

There is no limit on the number of properties held or mortgaged by a portfolio landlord with other lenders. Properties owned abroad, and their details, will not be included within the portfolio calculations.

When the application is made we must see:

- Full details of the existing portfolio, including; address, purchase date, mortgage lender, balance outstanding, monthly mortgage payment, rental income, current value, and the current assured shorthold tenancies (ASTs) in place including term and start date.
- An outline of the borrower's experience in the buy-to-let or HMO market. We will reconcile and review payment history for the portfolio against credit data where available.

# IDENTITY VERIFICATION

If you are submitting a portfolio landlord case, just upload their property portfolio spreadsheet to our online portal and we will do the rest.

If you are making multiple applications for the same client, applications may be duplicated within the Broker Portal. Detailed guidance is <u>available here</u>.

If you have another case for the same client within 6 months, we will simplify the underwriting process, with no need for a new portfolio assessment.



# PORTFOLIO ASSESSMENT

We will assess the overall portfolio at a notional rate of 5.5% and will apply the following approach:

ICR	Approach
Above 125%	The case can proceed without the need for any additional affordability checks.
	If the total portfolio LTV < 65%, the case can proceed without the need for any additional affordability checks.
	If the total portfolio LTV > 65%, additional checks for affordability will be carried out.
Between 125% and 100%	<ul> <li>Further assessment should include at least one of the following and should be detailed clearly within the lending rationale.</li> <li>Review Open Banking or an Assets and Liabilities Statement or Company House accounts or at least the last three months bank statements</li> <li>A client interview</li> </ul>

# Property types

# Acceptable property types

- ✓ Houses
- Flats
- Maisonettes
- Apartments
- ✓ New-build flats, New-Build Large HMOs and New-Build MUFB (max LTV 70%)

  New-build houses and New-Build Small

  HMOs (max LTV 75%)²
- ✓ HMOs up to 15 units¹
- Multi-Unit Freehold Block (MUFB) up to 10 units (max LTV 70%)
- ✓ Basement flats (including new builds)
  (only acceptable in London and Edinburgh)²
- ✓ Flats in blocks up to 5 storeys (must have a lift if 4 storeys or higher)

- ✓ Flats up to 10 storeys are accepted in Greater London subject to valuer's commentary (must have a lift if over 4 storeys)
- Ex-local authority flats considered if in a privately owned block¹
- ✓ HMO flats (up to 6 beds)
- ✓ HMOs let to students (up to 10 rooms)<sup>4</sup>
- ✓ Studio flats (within Greater London but must have min 30sqm)
- ✓ Flats with balcony or deck access<sup>2</sup>
- Properties adjacent to or opposite a public house/social club/places of worship<sup>2</sup>
- ✓ MUFB combined with HMO²
- ✓ Holiday Lets³

<sup>&</sup>lt;sup>4</sup> Student Let HMOs in Scotland (only acceptable near main universities which would include: University of Stirling, University of Dundee, Heriot-Watt University, University of Strathclyde, University of Aberdeen, University of St Andrews, University of Glasgow



<sup>&</sup>lt;sup>1</sup> See sector experience section.

<sup>&</sup>lt;sup>2</sup> Subject to underwriting and valuers comments, the LTV may be restricted to 70% if the case proceeds

<sup>&</sup>lt;sup>3</sup> Subject to criteria

# Unacceptable property types

- × Properties above, or adjacent to fast food outlets, amusements, restaurants, clubs
- × Shared ownership
- X Studio flats (outside Greater London)
- × Freehold flats and freehold maisonettes
- × Tyneside/crisscross leasehold
- × Flats over 18 metres with Cladding unless newly built where work commenced after 1/1/19
- × Ex-MOD flats outside Greater London
- × Properties in over 1 acre of land
- × Properties in a designated fracking area where the valuer does not confirm as suitable security
- × Property with inherent structural defects e.g. Properties built using high alumina cement, mundic block or other defective materials
- × Properties with agricultural usage or other planning restrictions
- × Grade 1 listed properties
- × Mobile homes and houseboats

- × Commercial property
- × Properties in isolated rural locations
- × Properties where the borrower is effectively both the freeholder and leaseholder unless we have a charge over both
- × Properties built or significantly converted in the last 10 years without a nationally recognised warranty
- × Properties located next door/adjacent to the applicant's residential property unless we have a portfolio landlord
- × Properties that contain a flying freehold greater than 15% of the total property area
- × Single dwelling with a substantially flat roof
- × MUFB leasehold flats
- × Back to Back / Sub Sales
- × Any form of non-standard construction (we can consider the following Concrete Construction, Wimpey no Fines, Laing Easiform and Timber framed houses subject to being built after 1970 with brick, reconstituted stone or rendered block work)

# Property criteria

#### **TENURE**

- Freehold houses only. Leasehold houses can be considered on a case-by-case basis.
- Leasehold flats and maisonettes must have at least 65 years remaining on the lease at the end of the term.
- Commonhold is not accepted.
- Freehold flats/maisonettes (except former feudal flats) are acceptable in Scotland.

#### **TENANCY**

Single, assured shorthold tenancy (AST) up to 1 year or a corporate let for a longer period at the underwriter's discretion. All tenancies must be to occupiers who will be in residence for the full period of the AST or corporate let.

#### GROUND RENT

If, during the term of the mortgage, the ground rent charge is (or will) exceed £1,000 p.a. in London or £250 p.a. outside of London, we will be unable to proceed with the application.

#### **TENANT TYPES**

We will not lend where a property is being used for owner occupation as this would be a regulated transaction. The property must be tenanted by a third party (family members are not permitted).

Where the borrower is a corporate entity, the property must not be tenanted by any Director, Sharehold, Guarantor, Employee nor any person related to them.

#### **VALUATION**

Any property we are considering should be lettable in its current condition. Properties that are likely to have poor demand from tenants due to their current condition, location or other factors, including poor maintenance or management of common areas, will not normally be acceptable. Properties that are likely to have average demand from tenants due to their current condition, location or other factors, including poor maintenance or management of common areas, we may restrict LTV to 70%.

We reserve the right to accept or decline any individual property.

The property must comply with the current Energy Performance Certificate Regulation, and have a minimum rating of E, unless there is an applicable exemption.

Minimum valuation: £150,000 in London (excl. rest of UK), £75,000 UK (excl. London)

# CONCENTRATION LIMIT

**Block Concentration Level** 

LendInvest cannot finance more than 75% or 5 units in a single block of flats. Any variation to this limit should be treated as a Material Exception. These limits relate to LendInvest's exposure and not to any individual borrower.

# HMO/MUFB criteria

#### **HMO DEFINITION**

In England & Wales a HMO is defined as a property rented out by at least 3 people who are not from 1 'household' (e.g. a family) but share facilities such as the bathroom and kitchen.

## **HMO LICENCE**

You must have a licence if you're renting out a large HMO in England or Wales. Your property is defined as a large HMO if all of the following apply:

- it is rented to 5 or more people who form more than 1 household
- · some or all tenants share toilet, bathroom or kitchen facilities
- · at least 1 tenant pays rent (or their employer pays it for them)

# SECTOR EXPERIENCE

First time landlord please see page 12.

Experienced landlords who have 1 or more BTLs (held for at least 12 months).

For Small HMOs, Student Lets will be considered.

MUFB cases, a minimum of 12 months experience managing a similar size property or if the MUFB experience is less than 12 months, customer must be currently managing the equivalent same number other BTLs in the background for over a year. For large HMOs, at least one party to the loan should have a minimum of 12 months experience managing a similar size HMO property including at least 2 years BTL experience

## **VALUATION**

For HMOs of up to 6 bedrooms, the valuation is based upon the vacant possession comparable value only and not the investment yield. Retypes are not accepted.

Large HMOs are typically valued upon rental yield.

Small HMOs in an Article 4 area can be valued on a rental yield basis where there have been changes made to the layout to accommodate multiple tenants. On submission of the application you must confirm this or we will value on a standard basis.

# RETYPES OF

**VALUATION REPORTS** 

Re-types can be considered by exception provided we are satisfied with the explanation as to why the previous deal did not complete.

## **MINIMUM**

**VALUATION** 

• £250,000 in London (excl. rest of the UK).

£100,000 for rest of UK (excl. London).

## **LICENSING**

(EXISTING HMOS)

Properties being refinanced that are operating as a HMO must have all appropriate licences in place at the time of application, if applicable.

## LICENSING (NEW

HMOS)

The property must meet all local authority licensing requirements prior to funds release. The borrower must obtain a HMO license, when required, to operate within 90 days of completion.

# PROPERTY

In an area where a clear demand exists. Maximum number of letting rooms in any one HMO property cannot exceed 15. Max units for MUFB is 10. Valuation fees by arrangement.

# Holiday Let/Airbnb criteria

- ICR based on single AST rental income
- Valued as a single dwelling house
- There can be no title restrictions
- Min income of £30k
- Must meet our acceptable property type criteria
- Customer must own 2 other BTLs (with one having been held for more than 12 months)
- Must meet Tier 1 criteria
- No HMOs/MUFBs can be considered
- Max 5 bedroom house
- Standard ICR rates
- Max LTV 70%
- Max Loan amount £750k

# 5. INITIAL DUE DILLIGENCE AND VALUATION INSTRUCTED

Once you've paid the valuation fee, we will carry out our initial due diligence, including identification checks and credit searches on all applicants.

At the same time, the applicant(s) will receive an email from our digital identity verification partner, Jumio, with instructions on how to verify their identity. They should complete this as soon as possible.

We will also instruct the valuation. We do this prior to fully underwriting the application because the valuation report is a key part of our risk assessment.

Where multiple applications have been made for the same borrower, we will undertake a more in-depth initial assessment prior to instructing the valuation.

# 6. VALUATION RECEIVED

Your case manager will then complete a file assessment to ensure that we've received all the documents we've requested from you.

If the property or rental valuation is lower than expected, we will ask you to confirm that the borrower is happy to proceed with the lower maximum loan amount.

# 7. UNDERWRITING VALUATION

Once you've uploaded all the requested information and completed all outstanding tasks on the online portal, we will pass the case to one of our underwriters for review.

The underwriter may ask for further information or evidence before we can approve your case.

# 9. OFFER SIGNED AND LEGALS INSTRUCTED

If the borrower has opted for dual legal representation, our solicitor will act for both us and the borrower.

If the borrower has opted for separate representation, our solicitor will act for us and will liaise with the solicitor acting for the borrower.

On separate representation case the firm of solicitors acting for the client must be registered with the Law Society and has a minimum of 3 SRA approved managers, If a solicitor has 2 SRA approved managers but are accredited with the Law Society's Conveyancing Quality Scheme (CQS) this is also acceptable.

If the security is in Scotland, LendInvest will always require separate representation and rather than SRA members, the solicitor's office will need a minimum of 2 partners.

# Packaging requirements

Following your clients signing their application, we will proceed to packaging it.

For this to succeed, we need all of the relevant information so our underwriters can properly assess the application.

In certain areas, such as viewing Proof of Income and Proof of Deposit, we can use <u>Open Banking</u> to speed up the underwriting process if your client gives us secure access to the relevant bank accounts.

This is a full list of the areas we need covered and the required information so we can package your application quickly and accurately.

# For all applications

Whether it is a remortgage or purchase application, all of this information will be necessary:

## **PORTFOLIO**

The following details for all of an applicant's BTL properties, which include any other LTD companies they have:

- · the individual mortgage balances
- · the monthly payments
- · the value of the property
- · the monthly rental income
- · the current lender
- · what type of property it is (HMO, flat etc); and
- · the number of bedrooms

#### PROOF OF INCOME

The latest tax calculation (SA302) along with the tax year overview page for self-employed applicants and corporate applications.

Sometimes we can assess proof of income through Open Banking, if we are provided access to the relevant bank account.

# COMPANY STRUCTURE

All shareholders (25% or more) and any director that plays an active part in running the company would need to be on the application and the SIC code that relates, or is due to be changed to property. If a holding company is involved this should be referred to a BDM before submission.

# For purchase applications

#### PROOF OF DEPOSIT

- Deposits from savings: We will need to see the previous 3 months of bank statements. We can assess proof of deposit from savings through Open Banking, if we are provided access to the relevant bank account.
- Deposits from gifts: bank statements demonstrating a build-up of funds from the person gifting the funds, a letter from the person gifting the money confirming relationship, that they won't have an interest in the property and that they're aware we'll keep their documents on file. We will also need a certified ID from the person gifting.

# For remortgage applications

TR1 AND SCHEDULE
OF WORKS

If the property has been purchased within the last 6 months and is being remortgaged at a value above the purchase price.

Further documents and evidence may be requested subject to underwriting



# **Product Switch Guide**

As your client's existing LendInvest Buy-to-Let fixed rate comes to an end, you can offer them exclusive offers designed for in-house remortgages, and switch seamlessly to one of our latest products.

Product switches are available in the last three months of your client's existing fixed-rate mortgage, and come with:

- ✓ Free legals
- ✓ Free Valuations (Incentivised up to £500 for HMO Properties)
- ✓ Free Title Insurance
- ✓ The support of a dedicated Product Switch team to ensure a smooth and streamlined process
- ✓ No ERC charges

# **Next steps**

To take advantage of these incentives all you need to do to proceed is:

- · Log in to our broker portal
- · Start a DIP, and select the "Yes" option in the "Is this a product switch" question
- · Select a product from our current catalogue
- · Submit the full application

On receipt of the signed declaration from all borrowers we will assess the case and a member of the Product Switch team will be in touch to confirm and discuss next steps.



Property finance made simple